



# Agenda

Meeting: **Folkestone and Hythe Joint Transportation Board**  
Date: **3 July 2023**  
Time: **6.00 pm**  
Place: **Council Chamber**

To: **The members of the Folkestone & Hythe Joint Transportation Board**

The Board will consider the matters listed below at the date and time shown above.

Members of the Board who wish to have information on any matter arising on the Agenda which is not fully covered in these papers are requested to give notice prior to the meeting to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>. Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

Please note there are 37 seats available for members of the public, which will be reserved for those speaking or participating at the meeting. The remaining available seats will be given on a first come, first served basis.

1. **Appointment of Chairman - KCC**

The Chairmanship of the JTB rotates annually between the District Council members and those from the County Council. For 2023-24 it is for the County Council to appoint a Chairman.

2. **Appointment of Vice-Chairman - District**

**Queries about the agenda? Need a different format?**

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Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
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The Vice Chairman of the JTB rotates annually between the District Council members and those from the County Council. For 2023-24 it is for the District Council to appoint a Vice-Chairman.

3. **Apologies for absence**

4. **Declarations of interest (Pages 3 - 4)**

Members of the Board should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

5. **Minutes (Pages 5 - 8)**

To consider and approve the minutes of the meeting held on 21<sup>st</sup> November 2022.

6. **Introduction to new Committee Members and discussion about changes to how F&H JTB is to operate more effectively pending the forthcoming review of JTBS by KCC**

7. **Proposed Parking Restrictions 2023/24 by FHDC Highways Engineer (Pages 9 - 18)**

During the year 22/23 parking restrictions have been proposed to the council. This report outlines an urgent area where restrictions would help to improve traffic flow, safety margins and resolve parking problems.

8. **Highways Forward Works Programme: 2022/23 and 2023/24 (Pages 19 - 32)**

This report updates Members on the identified schemes approved for construction

## **Declarations of Interest**

### **Disclosable Pecuniary Interest (DPI)**

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

### **Other Significant Interest (OSI)**

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### **Voluntary Announcement of Other Interests (VAOI)**

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

#### **Note to the Code:**

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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# Minutes

## Folkestone and Hythe Joint Transportation Board

Held at:	Remote Meeting, Via Zoom.
Date	Monday, 21 November 2022
Present	Councillors Mrs Ann Berry, Miss Susan Carey, Ray Field (Chairman), Peter Gane, David Godfrey, Tony Hills (Vice-Chair), Frank Hobbs, Dylan Jeffrey, Rory Love and John Wing.
Apologies for Absence	Councillor Terence Mullard.
Officers Present:	James Bowen (Highway Manager - Folkestone and Hythe, KCC), James Clapson (Case Officer - Corporate Services, FHDC) and Paul Thompson (Highway Engineer, FHDC)

### 1. **Declarations of interest**

There were no declarations of interest.

### 2. **Minutes**

Proposed by Councillor Carey  
Seconded by Councillor Love, and

#### **Resolved:**

The minutes of the meeting held on 11 July 2022 were approved.

### 3. **Highway Works Programme 2022/23**

Report JTB/22/03 updated members on the identified schemes approved for construction. The Chairman went through the report page by page and asked Members for their comments. During consideration of the item the following points were noted:

- In addition to the department telephone number listed in the report, Mr Bowen would provide Members with a list of email addresses for the

Kent County Council (KCC) highways contact officers. These email addresses could be included in the report going forward, however the report was publicly available, and the email addresses may not be the best first point of contact for members of the public.

- Consideration could be given to inviting bus and rail representatives to Board meetings.

### **Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme**

- It would be good to see the Highway Works Programme for 2023/24.
- Residents in Newington believed they had been scheduled for road surface improvements before the Covid pandemic struck, however works were never carried out. The potholes along Newington Road, between the Village Hall and Peene, were severe. Mr Bowen offered to investigate.
- The main road into Postling, Hythe was in a poor state and needed to be included on the works programme.

### **Appendix B – Drainage Repairs & Improvements**

- At Harden Road, Lydd, in addition to the drainage repairs, there were proposals for up to 1500 lorry movements on the road, in connection with the Dungeness Aid Station. This should be considered by the Board as the vibrations from vehicles using the road had caused problems for nearby buildings. The road was not fit for purpose.

### **Appendix D – Transportation and Safety Schemes**

- The installation of a Zebra Crossing in Risborough Lane, Folkestone was very welcomed. Thanks were offered to those involved in the project.
- Swingfield Parish Council had prepared and agreed a Highway Improvement Plan that sought to reduce the speed limit on the A260 from 40mph to 30mph.
- Thanks were offered to those involved in enabling cyclists to use the sea defence rather than having to cycle on the A259.
- Lydd Road junction at Hammond's corner was very dangerous and in desperate need of the roundabout. It was hoped that funding for its construction may become available if the proposals for the power station went ahead.
- While work on the carriageway was underway at Shorncliffe Road and Castle Hill Avenue, it could be an opportunity to address the drainage problems in the area. Councillor Jeffrey would email Mr Bowen with the details to forward on to the relevant KCC officer.
- The junction between Cherry Gardens and Links Way, Folkestone was dangerous as cars ignored the chevrons on the road, and the central reservation needed to be made wider. Mr Bowen offered to have a look at the junction.

### **Appendix E – Developer Funded Works**

- During the recent works in Cheriton High Street, the manual traffic lights had not worked in conjunction with the traffic lights on the bridge. This had been resolved but it had caused significant disruption at the time.
- Folkestone and Hythe District Council should not have allowed the McDonalds restaurant in Cheriton to open without providing funding for a pedestrian controlled crossing at the Cheriton interchange. Funding for the crossing would now have to be sought from the developer of a nearby housing development.

### **Appendix F - Bridge Works**

- Woolpack bridge had been closed for around three years, this was too long.

### **2022-23 Winter Service Policy**

- Thanks were offered to the highways team who responded whenever there was an emergency.
- KCC was in the process of refilling Parish and Town Council owned salt bins, KCC was looking at the possibility of charging Parish and Town Councils for this work in future.

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### **Proposed Parking Restrictions for JTB July 2023**

A report by the FHDC Highway Engineer to the Joint Transportation Board.

#### **1. Introduction**

During the year parking restrictions have been proposed to the council. This report outlines the areas where restrictions would help to improve traffic flow, safety margins and resolve parking problems.

#### **Proposed Parking Restrictions:**

#### **2. Footway and verge parking ban**

##### **2.1 A259 Dymchurch Road (Martello Car Park to High Knocke Car Park (approx.)) [Photos 1 to 3]**

Requests from Parking Enforcement and KCC Highways to assist with high volume of vehicles parking on the footway during nice weather. A ban would ensure swifter enforcement and help keep carriageway clear for buses and other larger vehicles.

##### **2.2 Coombe Road, Cheriton [Photos 4 & 5]**

Persistent issue with verge parking and blocking of footway. Resident has submitted several photos showing multiple occasions of vehicles parking on footway often whilst visiting nearby takeaway premises.

#### **3. Waiting restrictions (Double Yellow Lines)**

##### **3.1 Moyle Tower Road, Hythe [Photo 6]**

A request to extend existing At Any Time into currently un-enforceable boxed 'keep clear' area in front of slipway.

#### **4. Evening and weekend 7.5t vehicle restriction**

##### **4.1 Godwyn Road and Dixwell Road, Sandgate**

A request to tackle persistent coach and large vehicle parking especially during summer months on currently unrestricted roads.

#### **5. Motorhome parking ban**

##### **5.1 Marine Parade, Hythe**

This small, narrow section of road at the end of Twiss Road has seen an increase in motorhomes parking for many days or even weeks at a time. A ban here would help ensure residents can park more easily.

## 6. Loading/unloading restrictions and dedicated loading bay

### 6.1 The Stade, Folkestone.

Due to the increase in often chaotic parking on and near corners/junctions and the narrow streets around The Stade, a proposal for loading bans in these areas will help prevent blue badge holders from nuisance parking. Two dedicated loading bays outside The Ship and The Mariners will ensure loading and unloading can take place for businesses and residents alike. There will still be some At Any Time restrictions where blue badge holders can continue to park. (Please note, this proposal is still in its infancy and further discussions to pinpoint exact extent of restrictions are due to take place and will be presented at the next JTB once decided)

## 7. Recommendations

7.1 It is recommended that:

7.2 Traffic Regulation Orders are made or amended for the above proposals later in the year. Before a TRO is made, the regulations require statutory consultations with all affected persons.

7.3 Any objections to the TROs are reported to the Cabinet Member for Transport to consider and decide on whether a proposal should be progressed.

Paul Thompson

Highways Engineer

[paul.thompson@folkestone-hythe.gov.uk](mailto:paul.thompson@folkestone-hythe.gov.uk)

Photo 1:



Photo 2



Photo 3



Photo 4



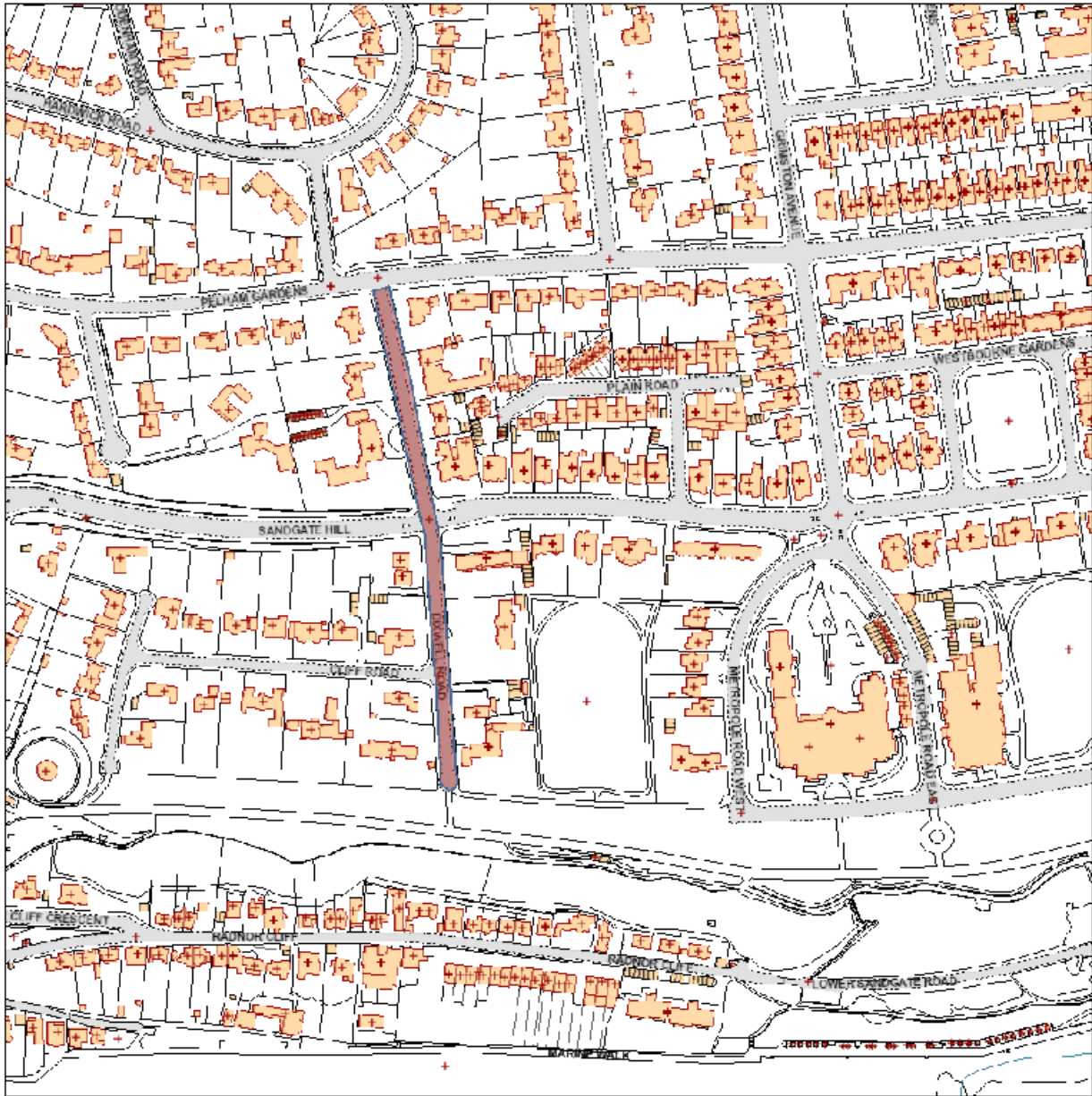
Photo 5



Photo 6



Dixwell Road



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Godwin Road



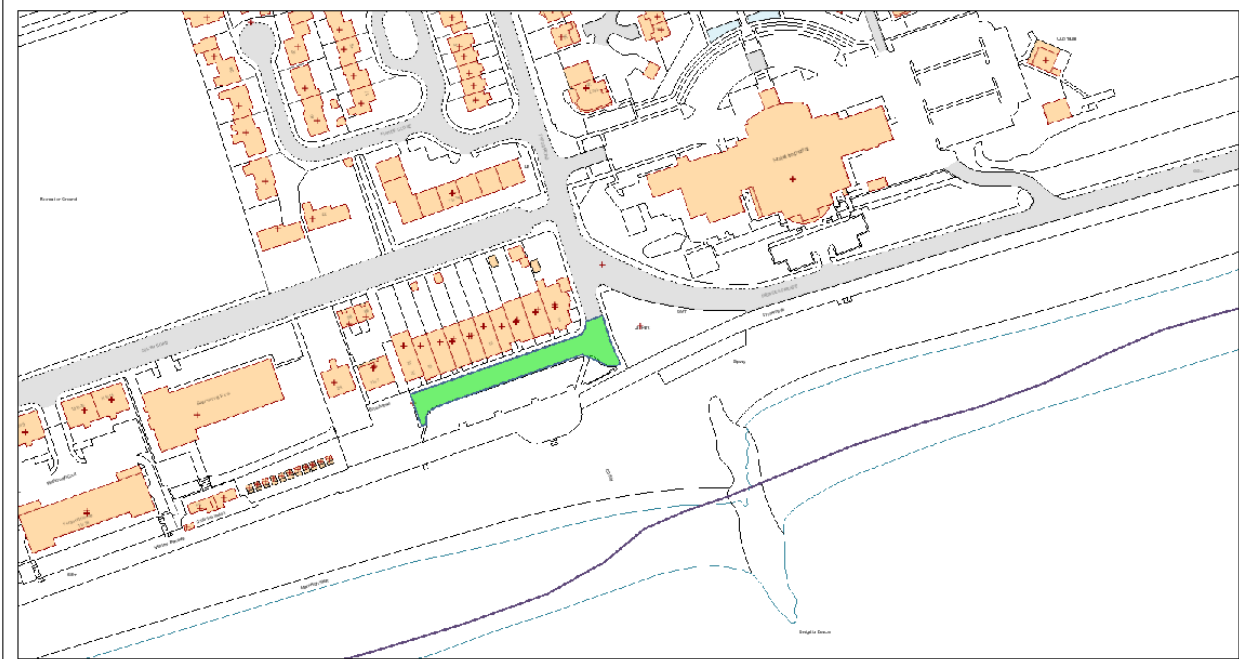
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Marine Parade, Hythe




□ District Boundary  
+ Property Points

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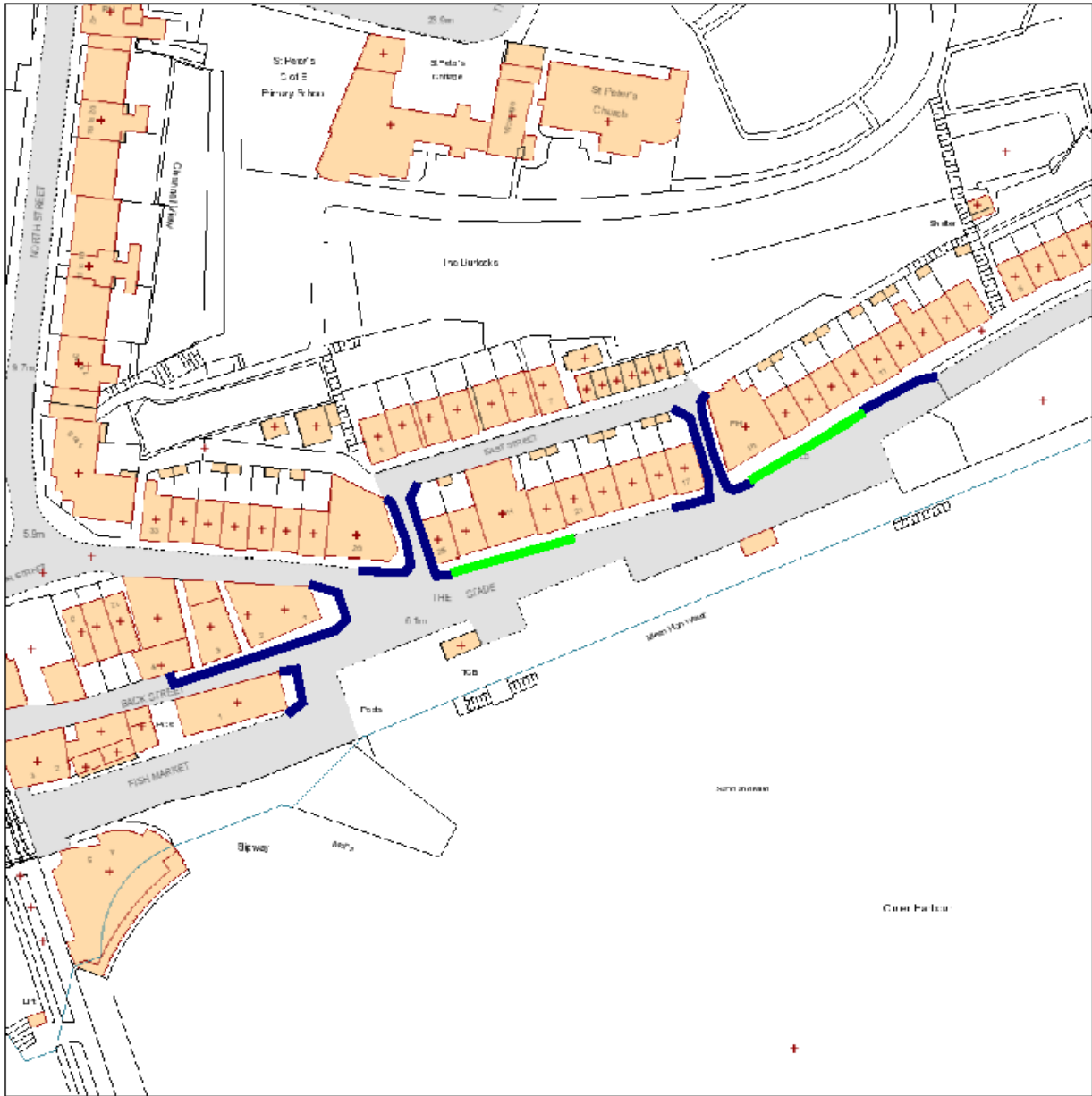
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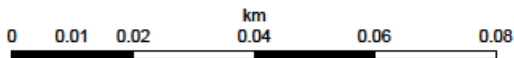
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The Stade - Blue: No L/UL. Green: Loading Bay



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# Agenda Item 8

## JTB/23/02

**To:** Folkestone and Hythe Joint Transportation Board

**By:** KCC Highways and Transportation

**Date:** 3<sup>rd</sup> July 2023

**Subject:** Highways Forward Works Programme: 2022/23 and 2023/24

**Classification:** Information Only

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Summary: This report updates Members on the identified schemes approved for construction

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### 1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2022/23 and 2023/24.

In summer 2021 Kent County Council published a Highways Asset Management Plan (HAMP), which included, as Appendix C, a five-year Forward Works Programme for the years 2021/22 to 2025/26. This reflected the need to move away from annual programmes and to consider asset management activity a multi-year one.

The first part of the programme concerned the two years 2021/22 - 2022/23. Around half of the schemes included in that programme have now been delivered, and as a result we have now produced a new programme covering the years 2022/23 - 2023/24. As before, most of the sites included in this programme have already been verified by our engineers.

The second part of our programme related to years three to five of our five-year programme (2023/24 - 2025/26). This too is in need of revision to cover the years 2024/25 – 2026/27, and the work required to do this is currently in progress. As before, our new years three to five programme will be largely based on data from our asset management systems, so may be subject to more changes as the schemes are verified..

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, inflationary pressures such as material price increases, conflicting works, and to reflect our changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase, and additional sites may be added or others advanced if their condition deteriorates rapidly so that we need to react in order to keep the highway in a safe and serviceable condition.

Further information about how we manage our highway infrastructure, including our county-wide five-year forward works programme, may be found on our website:

<https://www.kent.gov.uk/about-the-council/strategies-and-policies/transport-and-highways-policies/managing-highway-infrastructure>

In addition to planned maintenance of our highway assets, this report includes transportation and safety schemes, developer funded works, Combined Members Grant schemes, and planned maintenance of public rights of way.

**Road, Footway & Cycleway Renewal and Preservation Schemes – see Appendix A**

**Drainage Repairs & Improvements** – see Appendix B

**Street Lighting** – see Appendix C

**Transportation and Safety Schemes** – see Appendix D

- **Casualty Reduction Measures**
- **Externally Funded Schemes**

**Developer Funded Works** – see Appendix E

**Bridge Works** – see Appendix F

**Traffic Systems** – see Appendix G

**Combined Members Grant – Member Highway Fund** – see Appendix H

## **Conclusion**

1. This report is for Members' information.

## **Contact Officers:**

The following contact officers can be contacted on **03000 418181**

Pauline Harmer	Senior Highway Manager East Kent
James Bowen	Folkestone and Hythe Highway Manager
Alan Casson	Strategic Asset Manager
Earl Bourner	Drainage Asset Manager
Helen Rowe	Structures Asset Manager
Sue Kinsella	Street Light Asset Manager
Toby Butler	Traffic Operations and Technology Manager
Jamie Hare	Development Agreements Manager
Nikola Floodgate	Road Safety and Active Travel Group Manager

## Appendix A – Road, Footway and Cycleway Renewal and Preservation Scheme

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

<b>Road Asset Renewal Schemes – Contact Officer: Byron Lovell</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
A259 Hythe Road	Dymchurch	75m either side of Burmarsh Road	Completed
A259 Sandgate Esplanade	Dymchurch	Castle Bay to Princes Parade	Programmed 26 <sup>th</sup> June 2023
A259 Scanlons Bridge	Hythe	Resurfacing high friction surface area	Programmed 28 <sup>th</sup> September 2023
A259 Churchill Avenue	Folkestone	<u>Retexturing</u> 100m from Canterbury Road Roundabout	Programmed 26 <sup>th</sup> June 2023
Station Road	Snargate	<u>Retexturing</u> 100m north of junction with Arrowhead Lane	Programmed 28 <sup>th</sup> June 2023
<b>Road Asset Preservation Schemes - Contact Officer: Jonathan Dean</b>			
<b>Micro Surfacing</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
FORGE HILL	ACRISE	Acris Park Road to A260 Canterbury Road	Programmed for August 2023
AERODROME ROAD	HAWKINGE	Harvel Lane to Elvington Lane	Programmed for August 2023
<b>Surface Dressing</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
MELON LANE	Ivychurch	Whole Road	Programmed for July 2023
PICKNEY BUSH LANE	Newchurch	Whole Road	Programmed for July 2023
IVYCHURCH ROAD	Ivychurch	Middle Section between MA and SD	Programmed for July 2023
<b>Retread (recycling and re-laying the existing surface material before applying a surface treatment)</b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
Newchurch Road	Newchurch	Newchurch 30mph to Newchurch Bridge	Completed

<b>Footway/Cycleway Asset Renewal &amp; Preservation Schemes - <i>Contact Officer: Neil Tree</i></b>			
<b>Road Name</b>	<b>Parish/Town</b>	<b>Extent of Works</b>	<b>Current Status</b>
The Green	Lydd	<u>Footway Reconstruction</u> Full Extent	Designed and to be programmed.

**Appendix B - Drainage**

<b>Drainage Repairs &amp; Improvements - Contact Officer Earl Bourner</b>			
<b>Road Name</b>	<b>Parish / Town</b>	<b>Description of Works</b>	<b>Current Status</b>
Selsted Bends	Swingfield	Looking at installing a deep bore to the old soakaway	Works Completed, however new deep bore couldn't be installed.
Horn Street	Hythe	Install filter drain outside the old trout farm to stop the flooding to the footway	Under investigation
Harden Lane	Lydd	Investigation of defects identified during cleansing.	With engineer for further investigation
Walner Lane/Rolfe Lane	New Romney	Installation of additional gully	Completed Jan 23
South Street	Lydd	Replacement of dish channel with aco road drain	Completed Feb 23
Stanley Road	Folkestone	Installation of additional gully	Completed April 23
Hawthorn Close	Hythe	Installation of road gully	Completed May 23
North Road	Hythe	Installation of additional footway and road gullies	Completed May 23
Broad Street	Monks Horton	Replacement of chamber lids, construction of kerbed aprons and headwall	Completed May 23

Dover Road	Folkestone	Installation of additional gully and conversion of existing to chamber	Completed May 23
Rhee Wall Road	Brenzett	Construction of kerbed aprons and upgrade of gully to chamber & side entry gully to road gully.	Completed May 23

**Appendix C – Street Lighting**

Structural testing of KCC owned streetlights has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

<b>Street Lighting Column Replacement – <i>Contact Officer Sue Kinsella</i></b>			
<b>Road Name</b>	<b>Location</b>	<b>Description of Works</b>	<b>Status</b>
Hillside Street	Hythe	2 no Columns awaiting painting	Works Programmed for completion by end of September 2023
Turnpike Hill	Hythe	Replacement of 1 no streetlight	Completed
Church Road	Hythe	Columns awaiting painting	Completed
Sandgate High Street	Sandgate	Replacement of 1 no streetlight	Completed
Cheriton Road	Folkestone	Replacement of 1 no streetlight	Works Programmed for completion by end of September 2023
Earls Avenue	Folkestone	Replacement of 1 no streetlight	Completed

**Appendix D – Transportation and Safety Schemes**

**Casualty Reduction Measures**

The Schemes Planning & Delivery team is implementing schemes within Folkestone and Hythe District, in order to meet Kent County Council’s strategic targets (for example, addressing traffic congestion or improving road safety). Casualty reduction measures have been identified to address a known history of personal injury crashes.



Local Transport Plan Funded Schemes		
Road Name	Description of Works	Current Status
<b>Casualty reduction measures (reactive) – Folkestone and Hythe</b>		
Lydd Road j/w B2075 Old Romney (Hammonds Corner)	Road safety improvement scheme. Installation of a roundabout.	Surveys and junction modelling complete. Detailed design for the installation of a roundabout in progress. No funding for construction at present.
<i>22-FH-CRM-293</i> B 2011 Dover Hill.	Replacement of road markings at the top of the hill where the uphill climbing lane ends.	Design complete. The carriageway needs to be resurfaced to remove the old lining effectively. Final costings are being arranged for this job to be raised
<i>22-FH-CRM-292</i> B2068 Stone Street from near Woodland Road junction to near Blind House Lane junction.	Rationalisation of warning signs.	Works now complete
<i>22-FH-CRM-294</i> B2034 Cheriton Road junction with Cherry Garden Avenue	Junction reconfiguration (Traffic Signal controlled)	Feasibility Study being carried out and traffic signals to be modelled
<i>22-FH-CRM-322</i> Shorncliffe Road/Castle Hill Avenue roundabout	Carriageway surfacing and lining refreshing	Works complete
<i>23-FH-CRM-580</i> A259 Sandgate Road junction with Earls Avenue	Extension of waiting restrictions (all times) on north side of A259 Sandgate Road	Currently in consultation phase
<i>22-FH-CRM-291</i> A260 Canterbury Road junction with Alkham Valley Road	Junction refiguration	Currently in design
<b>LTP Schemes Folkestone and Hythe</b>		

**Externally Funded Schemes**

The Schemes Planning & Delivery team is implementing schemes within Folkestone and Hythe District funded by external corporations whilst still meeting Kent County Council's strategic targets with the road network.

<b>Externally Funded Schemes</b>			
<b>Scheme Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Cheriton – Radnor Active Travel Improvements Tranche 2	Folkestone	Installation of a segregated cycle route from Cheriton high street east to Radnor Park.	Outline design taking into consideration previous consultation responses. A Design workshop was held on 1 February with local stakeholders. See separate specific information item on this scheme.

**Appendix E – Developer Funded Works**

<b>Developer Funded Works (Section 278 Agreement Works)</b>				
<b>File Ref</b>	<b>Road Name</b>	<b>Parish/Ward</b>	<b>Description of Works</b>	<b>Current status</b>
21-22- <b>ACT-FH-CP5-001</b>	A259 Dymchurch Road from Hythe to Dymchurch	Hythe and Hythe Rural	Completion of Hythe to Dymchurch Redoubt cycle facility from Botolph's Bridge Road junction to the sea wall at Dymchurch Redoubt	Works are now completed
	Cheriton High Street to Folkestone Rail Station - west	Folkestone	Active Travel tranche 2 improvements	Further investigation into possible options following two consultations and feedback received.
22-FH-EXT-532	Ashford Road	Ivychurch	Speed reductions along the whole stretch of Ashford Road	TRO consultation now closed and we are reviewing the comments

**Appendix F – Bridge Works**

<b>Bridge Works – Contact Officer Helen Rowe</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Derville Road	Lydd	Derville bridge (2581) - bridge strengthening	In design stage. Planned for 2023
Wenhams Lane	Old Romney	Yoakes (709) - bridge refurbishment	Return of Tendered Price due end of June. Construction phase deferred to Autumn 2023
Hook Wall	Brookland	Woolpack bridge (667) - bridge reconstruction	Construction phase commenced. Foundation piling suspended due to unusual soil conditions, waiting for recommence
Green Lane	Hythe	Green Lane Culvert (3413) - culvert lining	In design stage. Planned 2023
Mountain Lane	Ivychurch	Grove Yard Bridge (739) – Culvert reconstruction	In design stage. Planned 2023

**Appendix G – Traffic Systems**

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

<b>Traffic Systems - Contact Officer: Toby Butler</b>		
<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
A259 Dymchurch Road near Portland Road, Hythe (14-0024)	Refurbish existing traffic signal-controlled crossing and convert to near-sided pedestrian facilities	Not yet programmed
A2034 Cherry Garden Avenue / Cherry	Upgrade of existing junction and adding MOVA	Not yet programmed

Garden Lane, Folkestone (14-0967)	control	
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**Appendix H - Combined Members Grant programme update**

**Member Highway Fund programme update for the Folkestone and Hythe District.**

The following schemes are those, which have been approved for funding by both the relevant Member and by Haroona Chughtai, Director of Highways and Transportation. The list only includes schemes, which are

- in design
- at consultation stage
- about to be programmed
- recently completed on site.

The list is up to date as of 12<sup>th</sup> of June 2023.

The details given below are for highway projects only. This report does not detail

- contributions Members have made to other groups such as parish councils
- highway studies
- traffic/ non-motorised user surveys funded by Members.

More information on the schemes listed below can be found by contacting the Highway Manager for the Folkestone and Hythe District, James Bowen.

[ ]

Details of Scheme	Status

[ ]

Details of Scheme	Status

Legal Implications

1.1.1 Not applicable.

**1.2 Financial and Value for Money Considerations**

1.2.1 Not applicable.

**1.3 Risk Assessment**

1.3.1 Not applicable.

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**Contacts: Pauline Harmer / James Bowen 03000 418181**

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